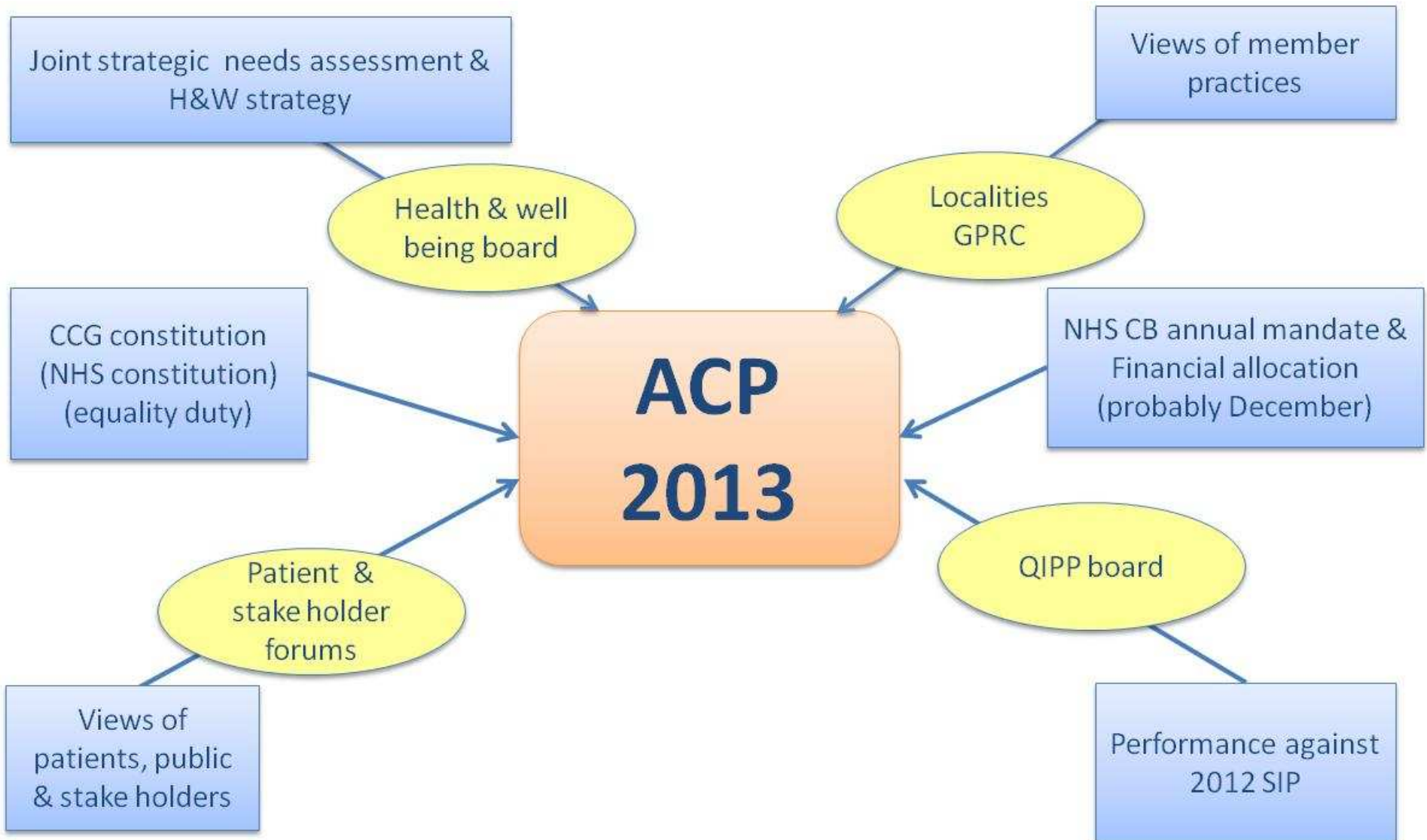


Inputs required for 2013 Annual Commissioning Plan (ACP)



## Rotherham CCG Annual Commissioning Plan (ACP) 2012/13 Draft Timetable for 'plan for a plan' v1.1 13 08 12

There will be 4 versions of the ACP produced, their purpose and timescales are shown below (also see appendix 3):

<b>P4P</b>	'Plan for a Plan' – (this paper) to outline the necessary consultation/approvals process and timeframe	<b>CV</b>	Consultation Version of the ACP – powerpoint presentation to encourage initial feedback (produced in September for use up to December)	<b>V1</b>	Version 1 of the ACP for first submission (produced in December for January submission)	<b>V2</b>	Version 2 of the ACP for final submission (produced in February for March submission)
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The consultation and development periods are outlined below:

Development of 'plan for plan'	Views from member practices, patients, public and stakeholders	Production of plan to meet national and local requirements	Suggested meeting and version
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The following table outlines the consultation, approvals process and timescales for the development of the ACP (some meetings for 2013 have not been fixed, so dates are estimates):

	Frequency (if a meeting)	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012	JANUARY 2013	FEBRUARY 2013	MARCH 2013	APRIL 2013	MAY 2013	JUNE 2013
<b>Meetings</b>												
GPRC	Monthly		P4P 26.09	CV 24.10		V1 19.12		V2 27.02				
Locality Meetings	Monthly		Feedback through GPRC									
CCGC	Monthly		P4P 05.09				V1 02.01		V2 06.03			
CCGC/SCE(?) Away Day	Annually			CV (?)								
AQA (QIPP, risk, governance)	Bi-monthly		P4P 19.09				V1 16.01					
H&WBB	Monthly		P4P 05.09	CV 24.10			V1 16.01	V2 27.02				
QIPP Board	Bi-monthly		P4P 05.09				V1 02.01					
SCE	Weekly	P4P 15.08		CV 10.10		V1 05.12		V2 13.02				
CRMC (only relevant sections)	Every 2 weeks		CV tbc			V1 tbc						
MMC (only relevant sections)	Every 2 weeks		CV tbc			V1 tbc						
UCMC (only relevant sections)	Every 2 weeks		CV tbc			V1 tbc						
Patient Forum	TBC		P4P 19.09									
Stakeholder Forum	TBC			P4P tbc								
GP Commissioning Events	Bi- Annually					CV 06.12						
Scrutiny	By request		By Request									
<b>Stakeholders</b>												
RMBC	n/a											
TRFT	n/a											
RDaSH	n/a											
VAR	n/a											
Hospice	n/a											
NHSCB/DH	n/a								Mid-March			
<b>Other Communications</b>												
Website	n/a								Mid-March			
Annual Report and Event	Annually											Mid June

Produce  
'P4P'

Produce 'CV' for  
consultation

Produce → Submit  
'V1'

Produce → Submit  
'V2'

Appendix 3

The 4 versions of the Annual Commissioning Plan that will be produced.....

Version	Description
<p><b>P4P: Plan for a Plan</b> (produced September)</p>	<p>The cover paper and appendices (this report).</p>
<p><b>CV: Consultation Version</b> (produced October)</p>	<p>This will be a powerpoint document produced for consultation purposes. It will have a core set of slides and then a flexible set of questions tailored for the audience:</p>
<p><b>V1: Version 1</b> (produced December)</p>	<p>Version 1 of the ACP will be produced from the views collected from member practices, patients, public and stakeholders, and to meet the requirements of the National mandate (due December?).</p>
<p><b>V2: Version 2</b> (produced February)</p>	<p>Version 2 of the ACP will be further refined following feedback from the initial submission (possibly January).</p>

## **Rotherham CCG Constitution**

The Constitution must be reviewed on a regular basis and at least every other year by the GPRC and CCG Board.

### **What the RCCG Constitution says about the Annual Commissioning Plan, the Annual Report (and Annual Accounts) and the Annual meeting...**

- The Board will delegate to officers the requirement to produce the Annual Commissioning Plan to promote a comprehensive health service and to respond to the mandate published on an annual basis by the Secretary of State.
- The CCG will hold (at least) annual meetings to present the Annual Report and discuss the Annual Commissioning Plan.
- The CCG must publish the Annual Report which will summarise how the CCG has delivered against its intentions in regards to Promoting awareness of, and acting with a view to securing that health services are provided in a way that promotes awareness of, and has regard to the NHS Constitution:
- The GPRC will ensure that the opinions of the wider GP Community on strategic commissioning decisions are communicated to the SCE through the locality representatives including agreeing the Annual Commissioning Plan.
- The GPRC will agree the Annual Commissioning Plan before submission to the Board for approval.
- The DCOO will be responsible for the development of the Annual Commissioning Plan and co-ordinating the Annual Report.

### **What the Constitution states the Annual Commissioning Plan will set out...**

- how the CCG will promote awareness and have regard to the NHS Constitution
- plans to commission effectively, efficiently and economically and will detail the multi-agency governance arrangements.
- how the Group will reduce inequalities and will link with the overall Health and Wellbeing Strategy for Rotherham.
- how the Group will enable patients to make choices. This will include how information will be provided to patients at the point they make choices for example through the use of choose and book and also choice in terms of services available for example through services provided by any qualified provider.
- how the CCG will pay due regard to promoting innovation and to innovation developed elsewhere. Contracts will specify, for example via CQUINS, the innovations the Group has decided to accelerate.
- where applicable, how the CCG will promote integration of both health services with other health services and health services with health-related and social care services where the Group considers that this would improve the quality of services or reduce inequalities.

# CCG Calendar

